



Code of Conduct

I am choosing to participate in Opportunity Works. Because of this,

- I will participate in all required activities including but not limited to: Foundational Skills Training, career mentoring and individual career planning services, job related skills training, career exploration, ongoing weekly trainings, and serving at the internship site on the agreed upon days and hours.
- I will be on time.
- I will participate in Foundational Skills training on the agreed upon days and hours.
- I am willing to learn and accept guidance.
- I will respect the people and places with whom I come in contact with including partner agency representatives, employers, co-workers, and customers in a courteous and polite manner.
- I will dress appropriately on the job and in training.
- I will not curse.
- I will not fight.
- I understand that the use of alcohol and drugs will not be tolerated and that there is a high likelihood of random drug testing in the sectors that Opportunity Works is focused on.
- I understand that I may be dropped from this program for serious misconduct or failure to adhere to this code of conduct.

Participant Printed Name: _____ Date: _____

Participant Signature: _____ Date: _____

