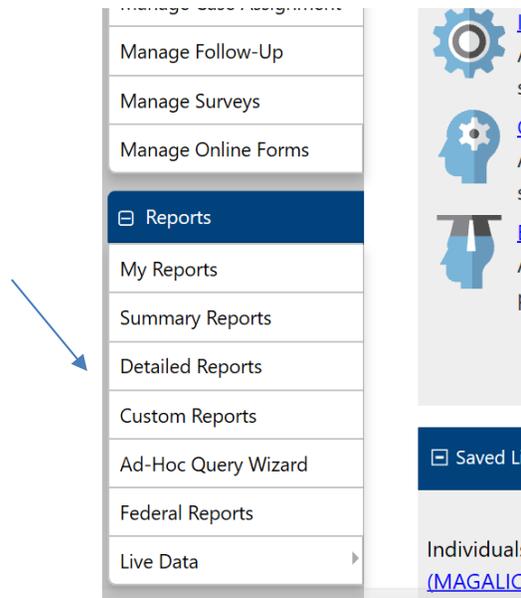


# Career Connect Generic Program Employment Placement Report

This report captures employment earned during program (entered in the Employment Bar)

## Step 1- Go to “Reports” on your dashboard. Click on “Detailed Reports”



## Step 2- Go to “Case Load” under “Case Management Reports”

**Case Management Reports**

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<a href="#">Case Load</a> Display Case Load Reports	<a href="#">Case Load - Non-WIOA</a> Display Case Load - Non-WIOA Rep
<a href="#">Case Load - WIOA</a> Display Case Load - WIOA Reports	<a href="#">Documentation</a> Display Documentation Reports
<a href="#">Payment</a> Display Payment Reports	<a href="#">Predictive</a> Display Predictive Reports
<a href="#">Staff Referrals</a> Display Staff Referrals Reports	

### Step 3- Choose “Obtained Employment”

**Case Load:**

 Advanced

- [Active Cases](#)
- [Application](#)
- [Case Closure Employment](#)
- [Case Closure Reportable Performance Indicators](#)
- [Co-Enrollment Summary](#)
- [Days since Last Active Service](#)
- [Enrollment in Homeless Veterans Reintegration Program](#)
- [Exit Reason Summary](#)
- [Expiring Work Authorization](#)
- [Measurable Skill Gains](#)
- [Participants by Training Occupation](#)
- [Projected Begin Dates](#)
- [Quarterly Follow Up Status](#)
- [Summary](#)
- [Veteran Data Discrepancies](#)

- [Active Enrollment](#)
- [Assigned Case Load](#)
- [Case Closure Information](#)
- [Case Summary By Application Date](#)
- [Credentials](#)
- [Eligibility Enrollments](#)
- [Enrollment Summary By LWIA](#)
- [Exited Cases](#)
- [Hourly Wage Before and After Enrollment](#)
- [Obtained Employment](#)
- [Participants Co-enrolled in Partner Programs](#)
- [Projected End Dates](#)
- [Soon to Exit Cases](#)
- [Targeted Measurable Skill Gain](#)

**Step 4- Select your program from the drop-down menu. You do not need to select a “Customer Group”.**

**Program:**

**Region/LWDB Status:**

**Region/LWDB:**

**Office Status:**

- Active
- Inactive
- All

None Selected

Title III - Wagner-Peyser (WP)

SNAP Employment and Training

Title I - Workforce Development (WIOA)

Title II - Adult Education and Literacy (AED)

Trade Adjustment Assistance (TAA)

Welfare Transition Program (WTP)

Generic - CHA Jobs Plus

Generic - ConstructionWorks Powered by the Illinois Tollway

Generic - Summer Jobs & Beyond

Generic - Universal Customers Served

Generic - CHA Employment Placement

Generic - Chicago Codes

Generic - 1N Statewide Opioid Grant

Generic - Opportunity Works

**Step 5- Select your Region and Office Location. You don't need to select a Geographic Area.**

**Location**

**Region/LWDB Status:**  Active  Inactive  All

**Region/LWDB:**   
Chicago Cook Workforce Partnership

**Office Status:**  Active  Inactive  All

**Office Location:**   
Lake County Workforce Dev Dept  
Workforce Dev Div of Kane County  
Workforce Services Div of Will County

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**Geographic**

**Outside the US:**  No  Yes

**Step 6- Filter by "Job Start Date". Select your date range. Click "Run Report".**

**Filter By Date:**

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**Date Range:**

**From:**   (MM/DD/YYYY)

**To:**   (MM/DD/YYYY)

[Reset Dates](#)

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[\[Save to My Reports\]](#)

Step 7- Export your results by click in the small blue disk.

Staff Email Search 

  1 of 1   

**Obtained Employment**

- Program: Generic - ConstructionWorks Powered by the Illinois Tollway
- LWIA/Region: Chicago Cook Workforce Partnership
- Office: OPW-Provisio Leyden Council for Community Action
- Filter By: Job Start Date
- From : 10/16/2019 to 1/13/2020

								
Program	User ID	StateID	Name	Current Age	Gender	Race	Ind Zip Code	Company