**Youth**

**WIOA Eligibility Document Checklist**

This is a short list of the most common documents required for WIOA Youth eligibility. You only need one document per section. Please note, some documents can be used in multiple sections. Some of these sections may not apply.

If you don’t have any of the documents listed in a section, it does not mean you cannot participate. Please contact the workforce professional that directed you to the Career Connect website for another acceptable form of documentation or with any questions.

1. Authorized to Work in the US

* Birth certificate with place of birth
* U.S. Social Security Card (work eligible) – must be signed
* Alien Registration Card (right to work)
* Unexpired foreign document authorized to work in the U.S.
* United States Passport (must be current)

1. Age

* Birth certificate
* Driver’s license (must be current)
* State ID (must be current)
* Alien registration card/unexpired foreign documents authorized to work in the U.S.
* Passport (must be current)

1. Selective Service (Males aged 18 and over only)

* Selective service registration card or print out
* Veterans ID card

You can register and/or print your selective service registration here: <https://www.sss.gov/>

1. Residency / Address

* Driver’s license/state I.D. (must be current)
* Medicaid/Medicare card
* Food stamp award letter
* Current utility bill with customer name

1. Social Security Number

* Social security card (signed)
* Social security print-out

1. In or Aged out of Foster Care (if applicable)

* Medical card showing foster child
* Verification of payments made on behalf of child
* Written statement from state/local agency

1. Homeless/Runaway (if applicable)

* Written statement from shelter
* Written statement from individual providing temporary shelter

1. Juvenile or Adult Justice System (if applicable)

* Police records
* Court documents
* Letter of parole
* Letter from probation officer

1. Pregnant/Parenting (if applicable)

* Child’s birth certificate
* Medical card

1. Individual with A Disability (if applicable)

* School IEP / 504
* Medical records / doctor’s note
* Social service records
* Social Security Administration Disability payment/records

1. Attending High School or Post-secondary School (if applicable)

* Verification of enrollment from education institution

1. Income

* Proof of receipt of any of the following in the last 6 months:
  + TANF (welfare)
  + SNAP (food stamps)
  + Free/Reduced Price Lunch (if in school)
* If the above does not apply, you may need to provide additional income documents as directed by the agency.